

JUNE 19, 2017

REFERENCE: University building permitting and inspection processes.  
Florida Building Code (Florida Statute 553.70)

State Fire Marshal permitting and inspection processes.  
(Florida Statute 633)

### BUILDING PERMIT

(1) All work intending to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, move, convert or replace any impact-resistant coverings, electrical, gas, mechanical, plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

(2) Construction or work for which a permit is required shall be subject to inspection by the building official and such construction work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of inspection shall not be construed to be an approval of a violation of the provisions of the code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or ignore (3) The building official shall make the required inspections

and shall either release that portion of the construction or shall notify the permit holder of any violation which must be corrected in order to comply with the codes.

(4) It shall be the duty of the permit holder to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by the codes.

(5) No building or structure shall be used or occupied, and no change in existing occupancy classification of a building or structure or portion thereof shall be made, until the building official has issued a certificate of occupancy. Issuance of a certificate of occupancy shall not be construed as an approval of violation of the provisions of this code or of other ordinances of the jurisdiction.



# BUILDING PERMIT APPLICATION



Division of State Fire Marshal – Bureau of Fire Prevention

CONSTRUCTION SERVICES GUIDE DIVISION OF STATE FIRE MARSHAL BUREAU OF FIRE PREVENTION March 2017

JEFF ATWATER STATE FIRE MARSHAL

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I. INTRODUCTION:

633.218 – Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

(b) 633.218(1) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

(a) 633.218(2) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

(b) 633.218(1) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

(4) 633.218(4) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

(5) 633.218(5) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

The Bureau of Fire Prevention is the Compliance and Enforcement Arm of the Division of State Fire Marshal.

(1) 633.218(1) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

Plans Review
633.218(2) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

Inspections
633.218(3) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.

Regulatory Licensing
633.218(4) - Inspections of state buildings and premises; tests of fire-safety equipment; building plans to be approved.



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VII. FINAL INSPECTION:

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Division of State Fire Marshal

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DEPARTMENT OF FINANCIAL SERVICES

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## APPLICATION FOR PLAN REVIEW

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DEPARTMENT OF FINANCIAL SERVICES  
 'LYLVLRQ RI 6WDWH )LUH 0DUVKDO

APPLICATION FOR PLAN REVIEW

5. SITE INFORMATION	a. Site Name:		
	b. Site Street Address:		
	c. City/State/Zip:		
6. FEES	a. Person/Company responsible for payment of fees:		
	b. Street Address:		
	c. City/State/Zip:		d. Phone:
	7. RETURN PLANS		
	a. Plans should be returned to:		
	b. Street Address:		
	c. City/State/Zip:		d. Phone:

Plans and specification shall be signed and sealed in accordance with Chapters 471 and 481, F.S. Submit this completed application with two sets of contract documents and one set of specifications to:

If Sending By Regular Mail

Division of State Fire Marshal  
 Plans Review Section  
 200 East Gaines Street  
 Tallahassee, Florida 32399-0342

If Sending By Overnight Service

Division of State Fire Marshal  
 Plans Review Section  
 325 John Knox Road, Atrium Building  
 Tallahassee, Florida 32303

Rule 69A-3.009(12), Florida Administrative Code (F.A.C.), defines a state-owned building as:  
 (a) "State-owned building," as used in Chapter 633, F.S., and any rule adopted by the State Fire Marshal, except as provided in paragraph (b) of this subsection, means any structure used or intended for supporting or sheltering any use or occupancy of which the state, any state agency or department, or the Trustees of the Internal Improvement Trust Fund is the record owner of the legal title to such structure. (b) "State-owned building" does not mean or include a pole barn, a picnic shelter, a lift station, an animal pen, an animal feeder, a pump house, a one-family private residence, a two-family private residence, a forestry fire tower or other fire tower, a radio tower, a building no longer in use, an empty building, or a greenhouse.

\*\* Rule 69A-3.009(13), F.A.C., defines a state-leased space as:  
 "State-leased" means that the state, any state agency or department, or the Trustees of the Internal Improvement Trust Fund is the lessee which is leasing the building or space from a lessor.

If this is a state lease at a Department of Management Services facility, please send a copy of this completed form to:

Real Property Administrator  
 4050 Esplanade Way,  
 Suite 315  
 Tallahassee, FL 32399-0950

